



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan

December 2008 to March 2009

Cherwell District Council

Forward Plan

This Forward Plan sets out the key Executive decisions which will be taken at Cherwell District Council over the next four months. These are the key decisions of which the Council's Executive is currently aware. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The schedule shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later date within that month, or to a later month. The latest position on prospective decisions can be obtained by contacting the Legal and Democratic Services Department (see contact details below).

The Schedule to this Plan sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key decisions are those which are financially significant (in terms of spending or savings) for the service or function concerned or which will have a significant impact on communities, usually in two or more wards in the District. For the purposes of compiling its Forward Plan the Council has decided that a decision will be financially significant

- if it is equivalent in value to more than 10% of the annual gross budget for the service unit concerned or £50,000 whichever is the lesser. If the figure is below £50,000 regard will be had to the impact on communities in deciding whether the decision is key.
- If it involves an individual capital projects with a value greater than £250,000.

In assessing impact on local people (including businesses and organisations) the following factors will be borne in mind:

- The number of users of the service in the wards affected
- Whether the impact will be short term or will last for a number of years, or be permanent.
- The nature of the impact on communities in terms of economic, social and environmental well-being.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The forward plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents may be obtained on request from

James Doble,
Democratic, Scrutiny and Elections Manager
Cherwell District Council,
Bodicote House,
Bodicote,
Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

<u>Portfolio</u>	<u>Member</u>
Communications and Public Relations (with Special Responsibility for Climate Change)	Councillor Mallon
Community, Health and Environment	Councillor Reynolds
Customer Service and ICT	Councillor Turner
Economic Development and Estates	Councillor Bolster
Organisational Development and Improvement	Councillor Miss Pickford
Planning and Housing	Councillor Gibbard
Policy and Community Planning	Councillor Wood
Resources	Councillor Macnamara
Urban and Rural Services	Councillor Morris

Cherwell District Council Forward Plan

Key decisions to be taken by the full Executive

Likely date of decision: December 2008					
Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
Bullingdon Immigration Removal Centre at site A DSDC Bicester <i>To advise members of the proposed Bullingdon immigration removal Centre for the UK Border Agency. A secure Catergory C (5.2m Continuous security fence) 800 bed secure facility</i>		Planning and Housing	John Hoad 01295 227980 Jameson Bridgwater 01295 221810		Added Nov 08 Decision Dec 08
Food Safety and Hygiene Service Plan <i>To consider the Food Safety and Hygiene Plan</i>		Community, Health and Environment	Grahame Helm 01295 221615		Added Nov 08 Decision Dec 08

Likely date of decision: December 2008

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Annual Review of Council Tax, Business Rates and Benefits Discretionary Powers</p> <p><i>To consider the current use of these discretionary powers and decide whether to accept the recommendations in the report or to change them.</i></p>		Resources	<p>Steve Newman 01295 221861</p> <p>Andy Taplin 01295 227030</p>		<p>Added Nov 08 Decision Dec 08</p>
<p>Service and Financial Planning</p> <p><i>Preparation for the 2009/10 service plans and budgets.</i></p>		Resources	<p>Mike Carroll 01295 227959</p>		<p>Added Oct 08 Decision Dec 08</p>
<p>CCTV Upgrade</p> <p><i>To consider proposals for the upgrade of the Cherwell CCTV network as part of the capital programme</i></p>		Community, Health and Environment	<p>Stuart Hemming 01295 227916</p>		<p>Added Sep 08 Decision Dec 08</p>

Likely date of decision: December 2008

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
Value for Money Review of Fees and Charges <i>To review current fees, charges and concessions.</i>		Policy and Community Planning Resources	Mike Carroll 01295 227959		Added Apr 08 Decision Jul 08 Delayed to Oct 08 Delayed to Dec 08
Informal Development Principles Bryan House, Bicester <i>To approve development principles for the site</i>		Planning and Housing	Linda Rand 01295 221845		Added Jun 08 Delayed to Jul 08 Delayed to Aug 08 Delayed to Sep 08 Delayed to Oct 08 Delayed to Nov 08 Delayed to Dec 08
Shennington and Alkerton Conservation Area Appraisal <i>To consider the designation of a conservation area at Shennington with Alkerton.</i>		Planning and Housing	Linda Rand 01295 221845		Added Aug 08 Decision Nov 08 Delayed to Dec 08
Annual Monitoring Report <i>To approve the Council's Local Development Framework Annual Monitoring Report for submission to the Secretary of State</i>		Planning and Housing	Philip Clarke 01295 221840		Added Oct 08 Decision Dec 08

Likely date of decision: January 2009

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
Sustainable Communities Act 2007 <i>To consider the implications for the Council</i>		Policy and Community Planning	Mary Harpley 01295 221573		Added Nov 08 Decision Jan 08
Animation Station Future Governance Arrangements <i>To consider the status and governance arrangements</i>		Community Health and Environment	Paul Marston-Weston 01295 227095 Nicola Riley 01295 221724		Added Jul 08 Decision Aug 08 Delayed to Sep 08 Delayed to Oct 08 Delayed to Nov 08 Deferred to Jan 09
Revenues and Benefits Service Delivery options Appraisal <i>To consider the options for the delivery of revenues and benefits.</i>		Resources	Julie Evans 01295 221595		Added Oct 08 Decision Jan 09
Council Tax Base for 2009/2010 <i>To consider the calculations undertaken and to approve the Council Tax Base for 2009/2010</i>		Resources	Steve Newman 01295 221861		Added Nov 08 Decision Jan 09

Likely date of decision: January 2009

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Service delivery in Kidlington</p> <p><i>To consider options for delivering partners' services with our own services in Kidlington. Options derived from discussions with potential service delivery partners including County and Parish Councils, voluntary groups, Police and Health.</i></p>		<p>Customer Service and ICT</p>	<p>Pat Simpson 01295 227069</p>		<p>Added Oct 08 Decision Dec 08 Delayed to Jan 09</p>
<p>Service and Financial Planning</p> <p><i>Preparation for the 2009/10 service plans and budgets.</i></p>		<p>Resources</p>	<p>Mike Carroll 01295 227959</p>		<p>Added Oct 08 Decision Jan 09</p>
<p>Partnership Working Framework</p> <p><i>To consider an update on the Partnership Working Framework since it was last reported to Executive on 3 March.</i></p>		<p>Resources</p> <p>Policy and Community Planning</p>	<p>Helen Couperthwaite 01295 221751</p>		<p>Added Oct 08 Decision Jan 09</p>

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<p>Conservation Area Appraisal Programme</p> <p>Subject of further reports to be specified as programme progresses</p> <p><i>To consider responses to the consultation draft and approval of final appraisal.</i></p>		Planning and Housing	Linda Rand 01295 221845		Added Sep 08 Decision Jan 09
<p>Older Persons Housing Policy</p> <p><i>To consider and adopt and Older Persons Housing Strategy</i></p>		Planning and Housing	Gillian Greaves 01295 221654		Added Aug 08 Decision Oct 08 Delayed to Jan09

Likely date of decision: February 2009					
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Likely date of decision: February 2009

Subject for Decision	External Consultees/ method of consultation	Executive Portfolio	Contact Officer(s)	Documents submitted to decision-maker	History
<p>Choice Based Lettings Scheme – Allocations Policy Amendments</p> <p><i>To consider amendments to Cherwell's Allocations Policy to facilitate the implementation of a sub-regional Choice Based Lettings Scheme in partnership with Oxford City Council, South Oxfordshire District Council and Vale of White Horse District Council.</i></p>	<p>Registered Social Landlords Other local voluntary and statutory agencies Applicants on Cherwell's Housing Register</p>	<p>Planning and Housing</p>	<p>Gillian Greaves 01295 221654</p> <p>Marianne North 01295 227946</p>		<p>Added Jul 08 Decision Sep 08 Delayed to Nov 08 Delayed to Feb 09</p>
<p>Support Costs Allocation Policies</p> <p><i>To consider revisions to the current policies</i></p>		<p>Resources</p>	<p>Phil O'Dell 0195 227098</p> <p>Karen Curtin 01295 221551</p>		<p>Added Jun 08 Decision Sep 08 Delayed to Oct 08 Delayed to Nov 08 Delayed to Feb 09</p>
<p>Consultation on draft PPS on Eco Towns</p> <p><i>To agree a response from the Council to the Government's consultation on the Planning policy Statement on Eco towns (and the Sustainability Appraisal that has been prepared).</i></p>		<p>Planning and Housing</p>	<p>Philip Clarke 01295 221840</p>		<p>Added Nov 08 Decision Feb 09</p>
<p>Service and Financial Planning</p> <p><i>Preparation for the 2009/10 service plans and budgets.</i></p>		<p>Resources</p>	<p>Mike Carroll 01295 227959</p>		<p>Added Oct 08 Decision Feb 09</p>

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